

CITY OF COTTONDALE
2ND & FINAL BUDGET HEARING
SPECIAL COMMISSION MEETING FOLLOWING
September 22, 2025
6:00 PM

AGENDA

WELCOME

Mayor Welcome & Invocation & Pledge to Flag

FINAL BUDGET ITEMS ALLOWING FOR COMMENTS

Adopting Resolution 2025-07 the Final AD Valorem Tax Increase by 5.56% Adopting a Millage rate of 4.530

Adopting Resolution 2025-08 Water Sewer Rate Increase by 5%

Adopting Resolution 2025-09 Garbage Rate Increase by 5%

Adoption Resolution 2025-10 the Final Budget for FY 2025-26 of \$15,232,627

CITIZENS COMMENTS, REQUEST, ETC

ADJOURN

ANY ITEM PLACED ON THIS AGENDA, REGARDLESS OF HOW THE MATTER IS STATED ON THE AGENDA MAY BE ACTED ON BY THE COMMISSION.

I PLEDGE ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA AND TO THE REPUBLIC FOR WHICH IT STANDS, ONE NATION UNDER GOD INDIVISIBLE WITH LIBERTY AND JUSTICE FOR ALL.

RESOLUTION 2025-07

A RESOLUTION OF THE CITY OF COTTONDALE OF JACKSON COUNTY, FLORIDA, ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR JACKSON COUNTY FOR FISCAL YEAR 2025-2026: PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Cottondale of Jackson County, Florida on September 22, 2025, adopted a Fiscal Year 2025-26 Final Millage Rate following a public hearing as required by Florida Statute 200.065;

WHEREAS, the City of Cottondale of Jackson County, Florida, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the gross taxable value of operating purposes not exempt from taxation within Jackson County has been certified by the County Property Appraiser to City of Cottondale, as **\$23,545,827**.

NOW, THEREFORE, BE IT RESOLVED by the city of Cottondale of Jackson County, Florida, that:

1. The FY 2025-2026 operating rate of **4.5300** mills is greater than the rolled back rate of **4.2913** mills by **5.56%**.
2. This resolution will take effect immediately upon its adoption.

DULY ADOPTED at a public hearing this 22nd day of September, 2025.

Time Adopted _____ PM

James A. Elmore, Mayor

ATTEST:

Sherri McBride, Clerk

Resolution adopting the final millage rate(s) will be forwarded to the property appraiser, tax collector, and Department of Revenue within three days after adoption.

RESOLUTION NO 2025-08

A RESOLUTION OF THE CITY OF COTTONDALE, FLORIDA, AMENDING THE WATER AND WASTEWATER RATES AS PER RESOLUTION 2024-15. PROVIDING AMENDED RATES FOR WATER AND WASTEWATER USAGE; FORMALIZING OUT OF CITY RATES, PROVIDING A BACKFLOW PREVENTION DEVICE CHARGE; PROVIDING A LATE FEE CHARGE, PROVIDING DEFINITIONS; PROVIDING SEVERABILITY; PROVIDING FOR REPEALER AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Cottondale, Florida, owns and operates a municipal water supply and distribution system serving the City and its inhabitants and businesses; and

Whereas the City Commission of the City of Cottondale, Florida, has determined that in order to meet all Water Management Guidelines and recommendations of the American Water Works Association, it is in the best interest of the City and its inhabitants and businesses to amend its water and wastewater rates.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF COTTONDALE, FLORIDA, that:

SECTION 1. DEFINITIONS. The following definitions for rate categories are established.

- A. Residential. A dwelling primarily used as a residence.
- B. Commercial:
 - 1. Commercial I: A commercial enterprise whose average water usage is less than 12,000 gallons per month.
 - 2. Commercial II: A commercial enterprise whose average water usage is more than 12,000 gallons per month.
 - 3. Irrigation: The establishment of a separate account for the purposes of irrigating home gardens, school ball fields, city parks, and is for water usage only.
 - 4. Construction Bulk Water: The establishment of a separate temporary account for the purposes of temporary water usage at construction sites, road right-of-way maintenance, and other construction/maintenance usage of water only.

SECTION 2 RATES

SECTION. RATES:

- A. A rate schedule is hereby adopted by the City Commission providing for the following monthly user rates for WATER:

<u>CLASSIFICATION</u>	<u>BASE RATE (FIXED)</u>	<u>VOLUME CHARGE</u> Cost per 1,000 Gallons
RESIDENTIAL I	25.46	4.02
RESIDENTIAL OUTSIDE CITY	31.85	4.99
RESIDENTIAL IRRIGATION	3.96	4.02
COMMERCIAL I	38.30	4.02
COMMERCIAL I – OUTSIDE CITY	42.22	4.99
COMMERCIAL II	128.59	4.02
COMMERCIAL II – OUTSIDE CITY	160.73	4.99
COMMERCIAL IRRIGATION	24.93	4.02
COMMERCIAL IRRIGATION- OUT	31.16	4.02
COMMERCIAL II IRRIGATION	83.08	4.02
COMMERCIAL IRRIGATION - OUT	103.86	4.99
CONSTRUCTION BULK	51.11	4.66

B. A rate schedule is hereby adopted by the City Commission providing for the following monthly user rates for SEWER.

<u>CLASSIFICATION</u>	<u>BASE RATE (FIXED)</u>	<u>VOLUME CHARGE</u> Cost Per 1,000 Gallon
RESIDENTIAL	35.05	5.79
RESIDENTIAL – OUTSIDE CITY	43.81	7.23
COMMERCIAL I – INSIDE CITY	54.42	5.79
COMMERCIAL I – OUTSIDE CITY	65.48	7.23
COMMERCIAL II – INSIDE CITY	141.66	5.79
COMMERCIAL II – OUTSIDE CITY	177.08	7.23
CO COMM II – OUTSIDE CITY	177.08	7.23

Section 3. OUT OF CITY RATE For any customer outside of the City of Cottondale, the rate charged for water and sewer shall be the rate set above multiplied by a multiplier of 1.25.

Section 4. BACK FLOW PREVENTION DEVICE CHARGE For each location which has a back-flow prevention device, the cost will remain at \$8.40 per month to assist in the cost of inspection of the devices and to establish a reserve fund for the replacement of damaged devices.

Section 5. LATE FEE: A late fee of \$10 shall be charged to each bill after the 10th of each month if a utility bill has not been paid.

Section 6. SEVERABILITY: If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is held, for any reason, to be unconstitutional, void, or invalid, the validity of the remaining portion of the ordinance shall not be affected thereby.

Section 7. REPEALER. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of any such conflict, otherwise to remain in full force and effect.

Section 8. EFFECTIVE DATE: This Resolution shall become effective immediately upon its passage.

PRESENTED AND READ to the City Commission of the City of Cottondale, Florida, at its 2nd & Final Budget Public Hearing on this the 22nd day of September, 2025.

PASSED by the City Commission of the City of Cottondale, Florida, at its regular meeting on this the 22nd day of September, 2025.

CITY OF COTTONDALE, FLORIDA

James A. Elmore, Mayor

ATTEST:

Sherri McBride, Clerk

RESOLUTION 2025-09

**A RESOLUTION OF THE CITY OF COTTONDALE, FLORIDA,
AMENDING THE GARBAGE COLLECTION (SOLID WASTE) RATES AS
PER RESOLUTION 2023-08, PROVIDING AMENDED RATES FOR
GARBAGE COLLECTION; PROVIDING DEFINITIONS, PROVIDING
FOR THE SEVERABILITY; PROVIDING FOR THE REPEALER, AND
PROVIDING FOR AN EFFECTIVE DATE.**

Whereas the City Commission of the City of Cottondale, Florida, has determined that a Garbage Rate Increase is required to meet the FY2025-2026 Sanitation Budget.

Whereas the City Commission of the City of Cottondale, Florida, approves the following garbage rates.

<u>CLASSIFICATION</u>	<u>DESCRIPTION</u>	<u>COST</u>
-----------------------	--------------------	-------------

GARBAGE RATES

RESIDENTIAL	ONE CART / RESIDENT	24.78
RESIDENTAIL 1	TWO CARTS / RESIDENT	31.67
RESIDENTAIL 2	THREE CARTS / RESIDENT	37.08
COMMERCIAL	ONE COMM CART	31.67
COMMERCIAL 1	TWO COMM CARTS	46.32
COMMERCIAL 2	THREE COMM CARTS	69.48
COMMERCIAL X4	FOUR COMM CARTS	92.63
COMMERCIAL 2/WK	ONE COMM CARTS 2X / WEEK	36.11
GARBAGE LOCK	LOCK FOR DUMPSTER	25.03
GARBAGE 2 X 1	2 YRD PICKUP ONCE WK	80.42
GARBAGE 2 X 2	2 YRD PICKUP 2X / WEEK	159.24
GARBAGE 4 X 1	4 YRD PICKUP 1X / WEEK	121.37
GARBAGE 4 X 2	4 YRD PICKUP 2X / WEEK	240.30
GARBAGE 4 X 2 X 2	2 EA 4YRD PICKUP 2X / WEEK	480.57
GARBAGE 6 X 1	6 YRD PICKUP ONCE WEEK	171.08
GARBAGE 6 X 2	6 YRD PICKUP 2X / WEEK	338.10
GARBAGE 8 X 1	8 YRD PICKUP ONCE WEEK	213.49
GARBAGE 8 X 2	8 YRD PICKUP 2X / WEEK	422.71
GARBAGE 8 X 2 X 2	2 EA 8 YRD PICKUP 2X / WEEK	845.40

THEREFORE, LET IT BE RESOLVED that the City Commission of the City of Cottondale, Florida approves the above rates.

DEFINITIONS: Garbage classification are defined as stated in the chart above.

SEVERABILITY: If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is held, for any reason, to be unconstitutional, void, or invalid, the validity of the remaining portion of the ordinance shall not be affected thereby.

REPEALER. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of any such conflict, otherwise to remain in full force and effect.

EFFECTIVE DATE: This Resolution shall become effective immediately upon its passage. The increase will be applied to the next utility billing.

PASSED by the City Commission of the City of Cottondale, Florida, at its regular meeting on this the 22nd day of September, 2025.

CITY OF COTTONDALE, FLORIDA

BY _____
James A. Elmore, Mayor

ATTEST:

Sherri McBride, City Clerk

RESOLUTION NO. 2025-10

A RESOLUTION OF THE CITY OF COTTONDALE OF JACKSON COUNTY, FLORIDA, ADOPTING A FINAL BUDGET FOR FISCAL YEAR 2025-2026; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Cottondale of Jackson County, Florida on September 22nd, 2025, held a public hearing as required by Florida Statute 200.065; and

WHEREAS, the City of Cottondale of Jackson County, Florida, set forth the appropriations and revenue estimate for the Budget for Fiscal Year 2025-2026 in the amount **\$15,232,627.**

NOW, THEREFORE, BE IT RESOLVED by the City of Cottondale of Jackson County, Florida, that:

1. The Fiscal Year 2025-2026 Final Budget be adopted.
2. This resolution will take effect immediately upon its adoption.

DULY ADOPTED at a public hearing this 22nd day of September, 2025.

Time Adopted _____ PM

James A. Elmore, Mayor

ATTESTED:

Sherri McBride, City Clerk

CITY OF COTTONDALE
FISCAL YEAR 2025-2026 TENTATIVE BUDGET

Population 823 State Funding

Population 861 (University of Florida Letter 8/17/2025)

GENERAL FUND

ANTICIPATED REVENUES	FY 2025-26
Taxes Millage per \$1,000	
Ad Valorem Tax 4.53 (5.56% over rollback rate)	109,091
Franchise Tax Electric	89,381
Utility Tax Electric	60,000
Communication Service Tax CST	44,000
Occupational Licenses	1,700
One Cent Discretionary Sales	125,111
State Revenue Sharing	67,369
Mobile Home Licenses	725
Alcohol Beverage License	425
Half Cents Sales Tax	56,213
County Shared Public Safety	20,000
County Shared Recreation	3,900
Reports, Copies, Fees, Etc.	175
Fire Surcharge	15,500
Fines & Forfeitures	10,000
Law Enforcement Education	550
Law Enforcement Automation	3,065
Interest Income	50
Rental Income	1,000
Minor Development Orders	600
Other Income	1,000
Other Income - Police	50
Mosquito Control	50
General Funds Revenue	609,955
Carry-over General Fund	57,112
Donated Promotional Carry over	
Carry-over PD Machinery Equipment	
ARPA - SALARIES	
Carry-over General Fund (Park)	
TOTAL REVENUE	667,067

GENERAL FUND EXPENDITURES

	FY 2025-26
ADMINISTRATION	
Commissioner Salaries	4,620
Regular Salaries - w/raises	120,791
Social Security	9,605
Retirement	4,190

Group Health Insurance	30,510
Workmen's Comp Insurance	650
Professional	3,500
Accounting/Auditing	15,000
Contract Services	3,400
Travel Per Diem	1,700
Communication	5,200
Postage	1,250
Utilities (Water & Electric)	6,500
Insurance	13,900
Repair & Maintenance	6,500
Promotional Activities	1,000
Other Expenses	
Training & Elections	700
JCEDC	1,646
Office Supplies	2,850
Operating Supplies	725
Books, Membership, Etc.	2,800
Machinery & Equipment	2,000
Total Administration	239,037
POLICE DEPARTMENT	
Salaries	138,899
Special Pay (Incentive)	
Other Salaries	15,000
Social Security	12,633
Retirement	1,300
Group Health Insurance	45,606
Worker's Comp - Police	16,550
Professional Services	500
Accounting/Auditing	2,000
Contract Services	4,600
Communication	7,500
Postage	200
Utilities (Water & FPU)	3,600
Insurance	16,700
Repairs & Maintenance-Vehicles	8,000
Other Expenses	500
Office Supplies	500
Operating Supplies	12,500
Books, Membership, Etc.	1,000
Aide to Private Organizations	1,000
Machinery & Equipment	10,000
Total Police Department	298,588
FIRE DEPARTMENT	
Workmen's Comp Insurance	3,572

Accounting / Auditing	1,500
Contract Services	200
Communication	1,325
Utilities (Water & Electric)	3,045
Insurance	15,000
Repair & Maintenance	7,000
Other Expense	1,500
Training	
Office Supplies	200
Operating Supplies	5,000
Books, Membership, Etc.	2,950
Machinery & Equipment	10,000
Total Fire Department	51,292
CULTURE/RECREATION/PARK	
Utilities	28,500
Contract Services	400
Insurance	13,650
Repair and Maintenance	20,200
Operating Supplies	1,500
Total Culture/Recreation/Park	64,250
ANIMAL CONTROL	
Contract Services	800
Operating Supplies	100
TOTAL ANIMAL CONTROL	900
STREET	
Transfer (State Rev. Sharing)	13,000
TOTAL STREET	13,000
Total General Revenue	667,067
Total General Expenditures	667,067
Difference in Revenue and Expenditures	-

TRANSPORTATION FY 2025-26	
TRANSPORTATION FUND	
ANTICIPATED REVENUES	
9th Cent Gas Tax	6,100
5th Cent Local Option Fuel Tax	34,000
State Revenue Transfer In (18.5%) Plus	13,000
County 5 Cent Local Option Fuel Tax 2024	16,650
DOT Street Lighting Maintenance	13,463
Interest Income	10
Total Transportation Revenue	83,223
Carry Over	25,154
FEMA FUNDS	47,000
Total Transportation Funds Revenue	155,377

TRANSPORTATION EXPENDITURES	FY 2025-26
Salaries - Clemmons / Nathan	32,245
Social Security	2,886
Worker's Comp Insurance	2,545
Professional Fees	-
Communication	-
Utilities	55,890
Insurance (Vehicle, Liability)	2,111
Repairs & Maintenance	10,000
Other Expenses	-
Operating Supplies	2,700
Grant Interest CDBG-DR Caney Pond	
FEMA - ROADS	47,000
Total Transportation Expenses	155,377
Total Transportation Revenue	155,377
Difference in Revenue and Expenditures	0

ENTERPRISE FUND FISCAL YEAR 2025-26

ENTERPRISE FUND

ANTICIPATED REVENUE	FY 2025-26
Water Fees	240,102
Back Flow Preventor	5,460
Garbage	188,230
Sewer Fees	324,613
Late Fees	11,096
Other Income	985
Interest Income	1,350
RIF Sprayfield Search Grant D0238	144,000
Enterprise Revenue	915,836
Total W/S Carry Over	7,189
Total Carry Over Garbage	
FEMA Carry Over	
WATER RESERVES TRANSFER IN	-
SEWER RESERVES TRANSFER IN	5,000
ARPA - UTILITY SOFTWARE	-
ARPA - SALARIES	-
Total Enterprise Revenue	928,025
Total Expenditures - W,S,G	843,550
Debt Services Water	11,239
Debt Services Sewer	73,236
Total Enterprise Expenditures	928,025
Difference Revenue and Expenditures	(0)

ENTERPRISE FUND EXPENDITURES	
FEMA	
WATER DEPARTMENT	FY 2025-26
Regular Salaries	40,834
Social Security	3,500
Retirement	2,041
Group Health Insurance	30,404
Worker's Comp	2,600
Professional Services	2,800
Accounting/Auditing	3,500
Contract Service	52,770
Communication	6,950
Utilities	26,780
Insurance	20,400
Repairs & Maintenance	15,000
Backflow Repair & Maintenance	5,650
Other Expenses	850
Office Supplies	170
Operating Supplies	3,220
Postage	1,300
Books, Membership	2,600
Chemicals	3,615
Machinery & Equipment	5,000
Bad Debts	1,500
Internal Transfers Water Reserves	-
Total Water Department	231,484
Debt Services	11,329
TOTAL EXPENDITURES	242,813
TOTAL REVENUE FEES	240,102
Difference = Carryover	(2,711)

SANITATION DEPARTMENT	
	FY 2025-26
Regular Salaries	35,460
Social Security	3,174
Retirement	1,773
Worker's Comp	2,600
Contract Services	138,625
Insurance	2,192
Other Expenses	-
Postage	-
TOTAL EXPENDITURES	183,824
TOTAL REVENUE	188,230
Difference = Carryover Garbage	4,406

SEWER DEPARTMENT	FY 2025-26
Regular Salaries	54,368
Social Security	4,455
Retirement	1,612
Group Health Insurance	30,404
Worker's Comp	4,363
Professional Services	2,800
Accounting/Auditing	3,500
Contract Services	41,140
Communication	1,325
Utilities	62,550
Insurance	20,500
Repair & Maintenance	21,232
Other Expenses	500
Office Supplies	423
Postage	1,540
Operating Supplies	4,280
Book, Memberships	2,000
Chemicals	9,000
Machinery & Equipment	12,000
Bad Debt	1,250
WWTP 10 Yr Permit	5,000
Internal Transfers Sewer Reserves	-
RIF Sprayfield Search Grant D0238	144,000
Sewer Department Expenditures	428,242
Debt Services	73,326
TOTAL EXPENDITURES	501,568
TOTAL REVENUE	324,613
Difference = Carryover	(176,955)

DEBT SERVICES		FY 25-26
Principle Debt Service - Berkadia (USDA) Water Bond Sinking Enterprise 1986 Loan #01-0264904	WATER BOND INTERNAL TRANSFER	0
Interest - USDA	WATER BOND INTERNAL TRANSFER	
Sewer Bond Sinking (\$5450 transfer) USDA 1999 Loan # 09-032-0596002868	SEWER BOND INTERNAL TRANSFER	29,000
Sewer Bond Sinking Loan # 09-032-0596002868 Interest	SEWER BOND INTERNAL TRANSFER	27,855
DEBT SERVICE TRANSFERS TO SRF-WWTP	TRANSFERS	
Water Tank WT (CDG) \$800 Transfer #320370 Payment FDEP	WATER	9,573
Debt Service Transfer (\$1373) #WW320312	SEWER	16,471
CWSRF #320390 SPRAYFIELD RENOVATION Payment FDEP	WATER	1,756
Total Transfers Budget Amount		27,800
Total Other Expenses		84,655

FY 2024-25 Grants

Hometown Revitalization M0042 CDBG-HR	1,141,451
RIF D0213 Beautification	960,250
Caney Pond Project M0019 CDBG-DR	2,470,034
CDBG-22CV-S15 Small Cities	1,269,658
MSCOP - Thomas, Zion, Magnolia Paving	283,744
CDBG-DR M0165	1,270,031
CDBG-DR M0170	683,328
CDBG-DR MT141 Potable Well System	1,695,606
CDBG-DR MT144 Critical Facilities	1,402,650
CDBG-23DB-N08 Small Cities	600,000
FRDAP	200,000
HMGP 4399-095-R Sprayfield Generator 100%	111,454
CDBG MATCH M0158	32,000
HMGP 4399-090-R Lift Station Generators	240,068
CDBG MATCH M0144	91,425
HMGP 4399-143-R Critical Facility Generator	115,574
CDBG MATCH M0159	67,985
FDACS #32470	650,000
Grant Total Revenues	13,285,258
Grant Total Expenditures	13,285,258
Grant Total Difference	0

OTHER FUNDS	
ARPA FUNDS - ALLOCATED WATER METERS	187,900
TRANSFER TO WS REVENUE FOR AUDITING	9,000
ARPA FUNDS TOTAL	196,900

Grand Total Revenues City of Cottdale	15,232,627
Grand Total Expenditures City of Cottdale	15,232,627
Grand Total Difference City of Cottdale	0