

INVITATION TO BID  
CITY OF COTTONDALE  
AMI WATER METER PROJECT

The City of Cottondale is requesting sealed bids for an Advanced Metering Infrastructure (AMI) Solution. All bids must be received no later than **Thursday, February 12, 2026, at 10 a.m. local (Central) time**. All bids must be delivered or sent to **2659 Front Street, PO Box 398, Cottondale, Florida 32431**. At that time, the Bids will be publicly opened and read. The bid envelope should reference **“Advanced Metering Infrastructure Bid.”** The city is requesting (2) Copies of your bid.

For additional information and to obtain the project Bidding Documents, please contact:

Sherri McBride, City Clerk  
City of Cottondale  
2659 Front Street, Cottondale, FL 32431  
M – F 7:30 AM – 3:30 PM  
Office: 850.352.4361  
Cell: 850.557.6020  
Email: [cityclerk@cityofcottondale.net](mailto:cityclerk@cityofcottondale.net)

**The bid should consist of the pricing for the following items:**

(400) 5/8" X 3/4" solid-state static water meters – no moving parts (quantity may vary from 350 to 400 to stay within budget)  
(3) 1" solid-state static water meters – no moving parts  
(3) 2" solid-state static water meters – no moving parts  
(25) Composite Water Meter Box w/Lid – 12 x 17 x 12 (sizes can vary slightly)  
All Software Required for a Fully Functional AMI Solution  
All Data Collectors, Repeaters, & Hardware Required for a Fully Functional AMI Solution  
All Hardware & Software Required to Provide a Back-up AMR Solution if the network is non-Functional  
Installation (Labor Only) - Water Meters, Data Collectors, Software, etc. – Complete Turnkey Solution

**The preferred system will include the following characteristics & specifications:**

All meters must be solid-state static, no moving parts water meters and meet the AWWA C715-18 Specifications and be NSF 61 compliant. No mechanical water meters will be accepted. The chosen electronic meter should be IP68 rated and fully submersible. The register should have (9) nine digits and provide a visual rate of flow (GPM) on the register face. The system should be offered in a wireless configuration (no exposed wires). The system must provide built-in embedded Acoustic Leak Detection to identify potential leaks on the city side of the water meter

(Distribution System). The water meter should have a (20) twenty-year battery warranty and accuracy rating. A minimum (10) ten-year full replacement warranty is expected with up to a (10) year prorated warranty. The meter installation should include an electronic data file from billing with the old meter reading, the new meter reading, GPS coordinates, and before-and-after photos. A pre-construction meeting will be scheduled with the winning bidder to discuss the specifics of the installation, including meter location, broken boxes & lids, shutoff/on procedures, etc. All old meters will be returned to the city unless otherwise stipulated in your bid to buy them and the city agrees to sell them.

Electronic format of the Bidding Documents may be obtained from the Issuing Office during the hours of operation. The date that the Issuing Office transmits the Bidding Documents will be considered the Bidder's date of receipt of the Bidding Documents. Partial sets of Bidding Documents will not be available from the Issuing Office. The owner will be responsible for full or partial sets of Bidding Documents, including any addenda, obtained from sources other than the Issuing Office.

Sealed bid envelopes are to be marked **"Advanced Metering Infrastructure Bid."** The City of Cottdale shall accept the bid of the responsible bidder that best meets the needs of the City of Cottdale, taking into consideration, among other things, the financial responsibility of the bidder, capability to perform the contract on a timely basis, previous satisfactory performance, and such other abilities of the bidder that the City of Cottdale, in its sole discretion, determines will enable the bidder to perform effectively and efficiently.

No bid may be withdrawn for a period of sixty (60) days after the closing date for the receipt of bids.

The City of Cottdale shall not be liable for any costs incurred by any bidder in connection with its response to this ITB. The City of Cottdale reserves the right to reject any and all bids, to waive any informality in any bid, to solicit and re-advertise for new bid submittals or to abandon the project in its entirety.

Small, minority, and women-owned businesses, as well as firms in labor-surplus areas, are encouraged to submit proposals, and firms using such subcontractors are strongly encouraged to solicit them in the subcontracting process. Any Contracts/subcontracts issued under this procurement must comply with the necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible, in accordance with 2 CFR § 200.321.

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City of Cottdale

Sherri McBride, Clerk

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